

Regency Park Homeowners Association

Board Meeting January 26, 2016

Regency Park Church of the Nazarene
6:30 p.m.

Attendance: Michael Rainwater, President; Holly Stabnick, Vice President; Beverly Thummel; Treasurer; Bill Westfall, Member; Margot Henthorn, Member.

Absent – Kathy Greenhaw, Secretary; Pat Arganbright, Member; Michael Shelton, Member.

Mr. Rainwater introduced guest Dane Bowin who had expressed an interest in filling a vacant Board position. Members discussed with Mr. Bowin the various duties of a Board member as well as neighborhood projects and accomplishments. Mr. Bowin left at 6:55 p.m.

The meeting was called to order by Mr. Rainwater at 7:01 p.m.

Minutes of the December 3, 2015, meeting were not available. Ms. Henthorn moved to table approval of the December 3, 2015, minutes; Mr. Westfall seconded the motion. All voted aye – motion carried.

Ms. Henthorn noted that Ms. Greenhaw had been unavailable for a number of meetings and had not provided minutes since August. Mr. Rainwater will contact Ms. Greenhaw to determine if she is still able to perform the duties of Secretary. He also noted the by-laws provide for removal and/or replacement of an officer, but that person may still remain on the Board. Ms. Stabnick moved the Board vote to remove Ms. Greenhaw as Secretary; Ms. Henthorn seconded the motion. All voted aye – motion carried.

Mr. Westfall moved that Ms. Thummel be appointed Secretary for the remainder of the term as the by-laws allow for the joint office of Secretary/Treasurer; Ms. Henthorn seconded the motion. Ms. Thummel indicated she would accept the position. All voted aye – motion carried.

The treasurer's report for December was presented. Members discussed the pending November report, and it was agreed that additional receipts were still needed. Ms. Stabnick moved to accept the treasurer's report for December and table the November report again; Ms. Henthorn seconded the motion. All voted aye – motion carried.

Old Business

Ms. Henthorn moved the Board appoint Dane Bowin to fill the vacant Board position; Ms. Stabnick seconded the motion. All voted aye – motion carried. Mr. Rainwater will notify Mr. Bowin.

New Business

Mr. Rainwater noted we need to begin preparing invoices in February. He suggested putting a return envelope in with each invoice in the hopes it will make it easier for homeowners to send in their dues. Ms. Stabnick will resume calling on past due accounts with assistance from Mr. Westfall. It was also suggested to include written notice of the annual meeting with the invoices.

Mr. Rainwater stated we need to begin planning for this year's mowing contract. Members discussed whether to put it out for bid or re-negotiate the contract with Kyle Ingram. Ms. Henthorn moved the

Board roll over the contract with the current mower; Ms. Thummel seconded the motion. All voted aye – motion carried. Mr. Rainwater will set up a meeting with Mr. Ingram to re-negotiate the contract.

The need for an annual audit was discussed. Mr. Westfall recommended we contact our accountant, Kevin Smith, but also noted that since Mr. Smith no longer lives in the Tulsa area, it would be prudent to find a new accountant. Ms. Henthorn moved the Board request Kevin Smith to meet with the Board and prepare the audit; Ms. Stabnick seconded the motion. All voted aye – motion carried.

Mr. Rainwater noted the need for another newsletter prior to Annual Meeting April 28. Members must receive written notice of the meeting 15 days in advance. Ms. Thummel requested articles for the newsletter be sent as soon as possible.

Ms. Stabnick moved to adjourn the meeting; Ms. Thummel seconded the motion. All voted aye – motion carried.

Meeting was adjourned at 8:50 p.m. The next meeting will be Tuesday, February 16, at 6:30 p.m.

Respectfully submitted,

Beverly Thummel
Secretary